

IANA Review Committee Meeting

17 November 2017

Minutes

Attendees

AFRINIC

Madhvi Gokool (MG)

APNIC

Tomohiro Fujisaki (TF)

Brajesh Jain (BJ)

ARIN

Jason Schiller (JS) (Vice Chair)

Louie Lee (LL)

Nate Davis (ND)

LACNIC

Nicolas Antonello (NA)

Ernesto Mayo (EM)

RIPE NCC

Andrew de la Haye (AH)

Nurani Nimpuno (NN) (Chair)

Filiz Yilmaz (FY) – Chair

Secretariat

German Valdez (GV) - Executive Secretary

Susannah Gray (SG) – Scribe

New Action Items

NEW ACTION ITEM 20171117-01: Secretariat to upload the IANA Review Committee Operating Procedures to the website.

CLOSED

NEW ACTION ITEM 20171117-02: NN and FY to draft a report template by 1 December and send to the RC for review. The RC will have one week to make comments.

NEW ACTION ITEM 20171117-03: All to comment on the draft RC Report template within one week after receiving it.

NEW ACTION ITEM 20171117-04: NN to send a proposed timeline for drafting the RC report and options for gathering community comments to the RC list.

NEW ACTION ITEM 20171117-05: Secretariat to send out a Doodle poll for the next (tentative) RC meeting in January/February.

Agenda

0. Welcome
1. Roll Call
2. Agenda Review
3. Review Open Actions
4. Review & Approval of RC Procedures
5. Review of RIR Matrix
6. RC Report Outline
7. Next Steps
8. AOB
9. Adjourn

0. Welcome

NN welcomed the attendees. She noted that since the last meeting in May, several work items had been completed.

1. Roll Call

GV performed the roll call.

NN noted that while there are currently no official rules for quorum, it would be preferable for all regions to be represented during the meeting.

GV confirmed that all regions were represented.

2. Agenda Review

There were no additions or changes to the agenda.

3. Review Open Actions

ACTION ITEM 20170315-01: JS and NN to discuss the production date of the report with the NRO EC for their decision and then share this with the RC.

CLOSED.

ACTION ITEM 20170315-02: JS and NN to amend the length of the Chair's and Co-Chair's term, noting that if there is a change before the end of the term, the new Chair or Co-Chair will serve for the balance of that term – 2.1.5 and 2.1.6.

CLOSED.

ACTION ITEM 20170315-03: Committee to review the proceedings and provide comments for two weeks.

CLOSED.

ACTION ITEM 20170315-04: ND and RC staff members to track status of the production of the performance standard metrics and provide regular updates.

CLOSED.

ACTION ITEM 20170315-05: FY to look how community engagement can be included in the operating procedures with a light touch (that it will come naturally as being members of the RC).

CLOSED.

4. Review & Approval of RC Procedures

The group discussed the draft procedure document. Minor edits were made to the text.

NN asked if there were any objections to declaring the procedures final and then uploading the document to the NRO website. There were none. The procedures were approved.

NEW ACTION ITEM 20171117-01: Secretariat to upload the IANA Review Committee Operating Procedures to the website.

5. Review of RIR Matrix

NN explained that IANA/PTI publishes a monthly report on its performance. It was agreed that the RIRs would put this into a matrix to provide a simplified overview of IANA/PTI performance over an entire year.

ND explained that the action item relating to the matrix was created in March 2017, and at that time, IANA/PTI had not yet issued a performance report. As of April 2017 IANA/PTI is now publishing monthly performance reports consistent with its obligations in the SLA. He added that the reports are also provided directly to the NRO EC each month.

ND continued that the intent of the matrix is to capture a yearlong process in a consolidated, simple manner, which can be used to supplement the monthly reports from IANA/PTI. It documents each request to IANA/PTI from the RIRs and whether IANA/PTI's performance was

acceptable: was the request acknowledged on time, did IANA/PTI respond on time, was the request implemented in time and was it implemented accurately.

NN noted that the matrix is very clear and helpful.

JS noted that there are some legacy /8s that are held by IANA/PTI, which are sometimes transferred. For the transfer, there needs to be a /8 delegation change. He wondered what metrics IANA/PTI should be measured against for this and suggested that it also be included in the matrix. He added the health of the in-addr.arpa and ip6.arpa zones should also be reported to make sure that those zones, as the authoritative zones maintained by IANA/PTI, have enough uptime to ensure that the RIR zones don't time out.

ND agreed and noted that it is critical for IANA/PTI to perform both of these activities correctly and in a timely manner. He continued that /8 re-delegations and management of the in-addr.arpa and ip6.arpa zones are not currently included in the IANA/PTI monthly reports. However, he noted that he and MG had spoken with the IANA/PTI team during the recent ICANN 60 meeting and discussed adding these two items to the reports. While not obliged, the team is considering this.

FY commented that the RIR staff know the various metrics, KPIs and the details of the SLA. If IANA/PTI is not fulfilling its obligations, only then is it the Review Committee's (RC) responsibility to get involved. She added that the RC doesn't need to know all the details, just whether IANA/PTI has met the metrics or not. She thanked ND for his work.

JS agreed.

NN noted that this is the first time that these metrics have been reported. She continued that, as the RIRs are the contractual party in the SLA, it is the RIRs that need to make sure that IANA/PTI upholds its side of the agreement: the RC's responsibility is to make sure it happens in an open and transparent manner. She asked ND to take the comments into consideration and add the /8 re-delegations and management of the in-addr.arpa and ip6.arpa zones to the matrix.

NA asked if the degree to which global policies have been implemented should be added to the matrix.

NN noted that global policy is outside of the scope of the RC.

EM thought that this should be added.

JS said that this would probably be covered when checks are made to see if something has been accurately implemented.

ND agreed.

FY said that if the RIR staff think this is important to add to the report, it is fine. She noted, however, that it is an operational report, and operation starts under the assumption that the policy is already in effect.

NN believed that policy would be covered under the 'accurately implemented' section.

ND noted that he had reviewed the RC charter: the RC mandate is to provide a review of performance *against the SLA*. It does not mention policy and it is limited to SLA.

NN asked if there were objections to keeping the scope to whether the SLA is met. There were no objections.

6. RC Report Outline

NN noted that the RIRs would publish its matrix in January and open a 30-day comment period. The community feedback received would be collated, published and added into the RC's report.

JS noted that an overview of whether the RC believes that IANA/PTI has complied, whether there were any near misses, or significant comments from the community should be included in the RC's statement.

NN and FY volunteered to draft a report template and send to the RC for review by 1 December. NN asked the RC to provide comments by the end of the following week.

NEW ACTION ITEM 20171117-02: NN and FY to draft a report template by 1 December and send to the RC for review.

NEW ACTION ITEM 20171117-03: All to comment on the draft RC Report template within one week after receiving it.

7. Next steps

NN proposed that the RC's next call should be scheduled as soon as the 30-day community comment period ends. There were no objections.

NN explained that once the RIR matrix is published, a call for comments to the community will be issued. After the 30-day comment period, the RC will start to compile its report. She suggested that community input could be gathered by mailing list or via a role account. She asked the Secretariat to then publish the comments on the RC's web pages.

ND noted that the RIRs are currently receiving the IANA/PTI report around the middle of the month for the prior month. The matrix will therefore be published towards the end of January 2018.

NN noted that no date was set to allow flexibility: the RIRs have the whole month of January to publish the matrix.

NEW ACTION ITEM 20171117-04: NN to send a proposed timeline for drafting the RC report and options for gathering community comments to the RC list.

NN asked the RC to make time for a call in January or February if necessary to clear any issues up before launching any public calls.

LL suggested a meeting could be scheduled already and cancelled if it subsequently becomes unnecessary.

NEW ACTION ITEM 20171117-05: Secretariat to send out a Doodle poll for the next (tentative) RC meeting in January/February.

8. AoB

NA wondered if having the community comment on the matrix looks like the community is doing the RC's job. He thought that, if there were a lot of comments and they are all published on the NRO website, this may give the impression of a transfer of duties from the RC to the community.

NN explained that it is part of the RC's mandate to consult the community and this has been incorporated into the RC's procedures. The consultation can be done in different ways but the RC is mandated to represent the community. However community feedback should not take away from the RC's summation in the report. In the interests of time, she asked NA to take this to the mailing list for further discussion.

9. Adjourn

The meeting was adjourned at 13:22 UTC.